



COPPER CHAPTER - NIGP

Public Procurement Scholarship Program

Purpose: To assist students seeking a career in public procurement.

APPLICATION INSTRUCTIONS

Eligibility Requirements

In order to be eligible for this scholarship program, you must meet ALL of the following criteria:

1. Be enrolled in an accredited private or public college or university in a procurement/supply management or business-related degree program*;
2. Be a full-time student;
3. Use the scholarship in the calendar or school year for which it is awarded, otherwise it will be voided at the end of the applicable period of that calendar/school year and the funds shall be returned to the chapter.
4. Student shall attend at least one-chapter meeting within six months of being awarded the scholarship.

Note: Individuals with a direct or indirect family or business relationship with a member of the selection committee or chapter leadership shall note that relationship in order for the committee to rule on any conflict of interest and take appropriate action.

About the Application

Individuals interested in applying for consideration for a scholarship award of \$500 under this program are required to submit a completed application packet as stated below.

All application questions need to be completed in their entirety and submitted along with the requested documentation to be eligible. Failure to submit a complete application package will result in the application not being considered and will **disqualify** the applicant from further consideration for that scholarship award period. All documentation submitted with an application package shall become the property of the Copper Chapter – NIGP and shall be held confidential.

It is recommended that all information be typed to assure legibility of the application. If you need more space for your responses, so indicate and attach an additional sheet of paper with your responses. Scholarships are not transferable to another person.

Award Submission Date and Notification

Applications will be accepted from **August 1, 2018 through December 31, 2018**. They are to be submitted to the following address and received no later the 31st of December:

Copper Chapter – NIGP Scholarship Program
c/o VP of Membership
City of Tucson – Purchasing Department
255 W. Alameda, 6th Floor
Tucson, AZ 85701

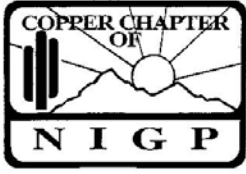
The notification of the scholarship award winner(s) will be announced within 30 days of the submission deadline by written notice. In addition, the award winner(s) will also be formally announced at a chapter meeting, to which the recipient will be invited. All decisions of the chapter board are final.

Note: If an awarded scholarship cannot be used, recipient shall notify the Chapter President immediately and the funds will be made available to another applicant, time permitting.

* Acceptable Procurement Related Programs: Business (general), Purchasing/Supply Management, Marketing, Supply Chain Management, Logistics, Materials Management, Distribution, Transportation, Finance, Operations Management or Public Administration/Management.

Thank you for taking an interest in the Copper Chapter – NIGP – Procurement Scholarship Program!

The Copper Chapter - NIGP does not discriminate against applicants on the basis of race, sex, age, handicap, Veteran's status, national origin, religion or political affiliation.



Application Packet

The following documentation shall be submitted as part of the application packet:

1. A two-page type-written essay, see "Scholarship Essay" below for the specifications.
2. A current resume reflecting professional experience, education, affiliations with professional organizations, any professional purchasing certifications or awards.
3. For degree programs, submit a transcript (unofficial transcript is acceptable) and or documentation from an institution of higher learning reflecting acceptance, and coursework taken or to be taken leading to a career path in procurement. Include a copy of your procurement program courses outline requirements.

Scholarship Essay

The essay is to be formatted according to college/university standards, i.e.: content structured in a flowing and concise manner; grammatical, spelling, and punctuation errors minimized. Include footnotes for reference purposes. The essay shall consist of a two-page, approximately 600 words, type-written document outlining the following:

1. Your career objectives to include your short and long range academic and professional goals. How you will obtain them and how your goals are related to the purchasing and supply chain management profession;
2. How the Scholarship will be used to advance your career objectives;
3. Summarize any activity you have had in any professional procurement organization to include offices held or committees served on;
4. Tell us why you should be selected as a recipient of this scholarship;
5. List the name, date, and deadline of the course or event for which you will use the scholarship.

Application Evaluation Process

The Chapter Board shall review all applications and make an award recommendation. They will check each application for completeness and rank them using the following criteria;

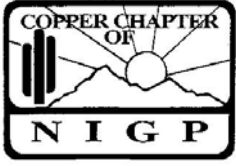
1. Overall demonstrated professional development need of the applicant.
2. Applicant's demonstrated commitment to the field of public procurement.
3. Relationship of the degree or courses to the field of public procurement.
4. Compatibility of the degree or courses to the applicant's career objective.
5. Participation in extracurricular activities demonstrating leadership and commitment to the field.

Scholarship(s) may or may not be awarded each year at the discretion of the Copper Chapter's Board.

Application Checklist

____ Scholarship Application Form – Completed ____ Scholarship Essay – two pages maximum ____ Resume
____ Transcripts & Documentation ____ Packet Submitted before December 31 deadline
____ Course or Certification Registration Form

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COPPER Chapter of NIGP Public Procurement Scholarship Program APPLICATION FORM

This application must be accompanied by the information listed on the Application Instructions and Checklist. Once completed, the packet should be mailed to the following address:

Copper Chapter – NIGP Scholarship Program
c/o VP of Membership
City of Tucson – Purchasing Department
255 W. Alameda, 6th Floor
Tucson, AZ 85719

(Please Type or Print)

Your Name: _____ Time period for which applying: _____

Professional Organization Membership Status: (Check all that apply)

NIGP National Member: National Membership Number: _____

Copper Chapter of NIGP Full-Time Student Member Other _____ None of the above

Course Sponsor or College/University Name: _____

Your Current Mailing Address: _____

City: _____ State/Province: _____ Zip/Postal Code _____

Contact Phone # _____ E-Mail: _____

Date and Description of the course or classes to be taken with this scholarship: _____

A. Most Current Degree Path

Dates Attended	School/University Name	Major	Graduate Yes/No	GPA

B. Latest Non-Degree Related Course Work or Classes Taken

Dates Completed	Class/Course Name	Presented By

I witness here by that the information provided in this application is correct and accurate. I will also provide proof of completion at the end of the course or period applied for. I further agree to see that the chapter is repaid the amount of the scholarship to the extent that I do not use it for its intended purpose.

Your signature _____ Date _____

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